HIT Advisory Committee
Meeting Minutes
August 7, 2013

Attendees:
*Chair - Lynette Dickson, Center for Rural Health
*Vice Chair - Dan Kelly, McKenzie County Healthcare Systems
*Neil Frame, Metro Area Ambulance
*Barb Groutt, ND Healthcare Review (QIO)
*Courtney Koebele, ND Medical Association
*Jim Long, West River Health System
* Lois Mackey, First District Health (For Lisa Clute)
*Darin Meschke, Dept. of Health
*Jason Nisbet, Governor's Office (for Tami Ternes)
*Shelly Peterson, Long Term Care Association (for Pamela Thompson)
*Tony Tardugno, BCBSND
*Jenny Witham, Dept. of Human Services
Pamela Crawford, Attorney General's Office
Tina Gagner, RN, ITD
Jennifer Kunz, ITD
Mike Mullen, Contractor
Chad Peterson, ITD
Robin Vesey, ITD
Sheldon Wolf, HIT Director – ITD
Jeff Vasicek, Northland Health Alliance

Not Present:
*Todd Bortke, St. Alexius Medical Center
*Tim Blasl, ND Hospital Association (Jerry Jurena)
*Janis Cheney, AARP
*Lisa Clute, First District Health
* Lisa Feldner, NDUS
*Caryn Hewitt, Sanford Health
*Jerry Jurena, ND Hospital Association
*Senator Lee, ND Legislature
*Dave Molmen, Altru Health System
*Laurie Peters, ND Health Information Mngrs. Assoc.
*Mike Ressler, ITD
*Representative Robin Weisz, ND Legislature
*denotes appointed HIT Advisory Committee members

I. **Call to Order**

The teleconference was called to order at 1:32PM on Wednesday, August 7, 2013.

II. **Consent Agenda Approval and approval of minutes, July 12, 2013 -** The committee approved the agenda. Dan Kelly moved to approve and Courtney Koebele seconded. Motion carried unanimously.

III. **NDHIN**
a) Direct – Up and running. 400 users and over 90 participants. Users that have been using it are happy with it. Infrastructure query basis is being worked on at this time.
- Jamestown Regional Medical Center – VPN complete, ADT test messages analysis complete and testing continues, eMPI bulk load file analysis complete, regular status calls occurring, and a successful onsite Workflow Assessment was held July 29.
- Sanford (Fargo) – Epic collaboration call with Altru held July 25, VPN configuration in progress, Readiness Assessment nearly complete, regular status calls scheduled.
- St. Alexius - VPN complete, Readiness Assessment in progress, regular status calls occurring, and a successful onsite Workflow Assessment held July 30.
- Dept. of Health, Public Health Reporting connection – connection complete, ELR lab list being compiled, regular status calls occurring.
- Dept. of Health, Immunization Integration – connection complete, pass-through for Altru nearly complete and planning with two other large participants is underway.
- Altru Health System –VPN complete, ADT test messages sent and analysis underway, Readiness Assessment complete, pass-through for immunizations nearly complete.
- Sanford (Bismarck) – VPN form in progress, Readiness Assessment complete, and a successful onsite Workflow Assessment held July 30.
- Family Healthcare – Readiness Assessment complete.
- Other recent participant planning meetings held with: First District Health, Trinity, Catholic Health Initiatives and Essentia.

b) Chad is going to be in Fargo at the Health Pitch next Thursday the 15th.

IV) **Provider Connectivity Grants (Quorum required to approve)**
a) Closed Grant application for providers on 08/02/2014. Six applications received Family Health care $10,000, Sanford Health in Bismarck $30,000, St. Alexius $40,000, Champs users group $99,837.00 (13 different local public health groups), Southwest Health Services for $30,000, Midgarden $5,488. Recommendation made by Sheldon for approval. Motion made to accept by Courtney Koebele and Seconded by Dan Kelly. Motioned moved.

V) **Legal & Policy Domain Workgroup**
a) Met this morning. Authorized agreement is being revised to align with Orion user role. Form will be available for review at the next meeting.
b) The remote access policy is also being worked on.
c) Mike Mullen brought some language to change on the Business Associate agreement. We are working on how to clarify this without having to redo all of them that are already out there. On 9/23compliance with HIPPA security rules takes effect. We can postpone until 09/2014 if we have a Business Associate agreement in affect but we have to comply with the new rules.
d) Reminder that we have developed administrative rules and a public hearing is set for August 22nd in the Sakakawea Room at 11 am. If you have any comments you can put them in writing and submit to Sheldon or come to the hearing and present them. We do need to rewrite a

couple of definitions in the Administration Rules.

VI)   **Communication & Education Domain Workgroup**
  a) Currently we are reviewing the provider education video on NDHIN and hoping to have it ready for release in the next two to three weeks.

VII)   **Technical Infrastructure Domain Workgroup**
  a) Meeting on 8/22 at 1 pm to inform providers what is going on with the NDHIN and a guest speaker from DCN will provide information the BTW and the medical network and how you can use the network personally.   You need to register for this.

VIII)   **Clinical Domain Workgroup**
  a) We met in early august and went over user rules and privileges. We will meet on 8/15 to have a detailed conversation on the imaging solutions we have. We are trying to figure out which one offers the best value. We would like clinical involvement in this to give us feedback. In September we will be talking about some future product offerings. By September we will be live to some extent in the production environment.

IX)   **REACH**
  a) We are starting to do more privacy and security assessments. Doing meaningful use audit assessments to be sure people have the documentation they need.
  b) Working with BCBS of ND on a Patient Centered Medical Home Pilot project
  c) Continuing discussions on what kinds of HIT implementation services will be available following the expiration of the REACH contract in February.

X)   **Medicaid**
  a) Medicaid has paid all of the 2011/2012 meaningful use payments
  b) 2013 meaningful use registration is open.

XI)   **Other Business**
  a) Monthly NDHIN user groups meets tomorrow at noon 8/8. The users group will dive into patient portal which will be ready in Dec/Jan time frame.
  b) Webinars are recorded and they are on the NDHIN website.
  c) September 4th is our next meeting. This possibly could be rescheduled due to conflicts. We will be letting everyone know.

X)   **Adjourn**
  Meeting adjourned at 2:09 PM.